



## Participate in Ohio Library Snapshot Day as a multi-location library system

Does the thought of participating in Ohio Library Snapshot Day as a multi-location library system make you apprehensive? Are you afraid that you'll get stuck doing all the work? Have no fear! This guide will help make participation easy.

### 10 steps

1. Form a team. Get members from your different library locations. Bonus points if they are enthusiastic and creative!
2. Meet and [pick a date](#) based on what's going on at your libraries (It's OK if your locations pick different dates if it makes sense so you can capture your events).
3. [Brainstorm](#) ideas on what pictures you want to get.
4. Finalize a list of pictures you want and assign them to team members (splitting them up fairly or by location makes sense).
5. Update the staff at your library so they know what is going on. They also might have valuable ideas to incorporate.
6. [Promote](#) Snapshot Day to your community.
7. During Snapshot Day, team members are responsible for [getting the pictures](#) they were assigned as well as getting [permissions](#) to take photos and writing captions for them.
8. [Collect](#) stories from your patrons and share them in the [survey](#).
9. Upload pictures to [Flickr](#), give them captions, and [tag](#) them. Add your favorite photos to the [Ohio Library Snapshot Day 2013 Flickr group](#).
10. [Use](#) your pictures and stories after Snapshot Day is over so you get more from your efforts.

